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| President  Joann Jazak | Focuses on the core functions of the organization to enable it to achieve its long-term vision. Areas of focus include: board management, organize and preside over member meetings, communicate with members on state matters. |
| Vice President  Linda Young | Aassume office in the interim when the office of president is vacant.  Preside at meetings in the absence of the president.  Distribute information concerning the IRTA Foundation.  Nominate the recipient of the Retired Teacher of the Year award.  Assist the president and preform duties assigned by the president with the approval of the Board of Directors. |
| Board Secretary  April Shouse | Take minutes at board meetings and disseminate to members. |
| Unit Secretary  Cathy Schiller | Take minutes at membership meetings and disseminate to members. |
| Treasurer  Dick Seaborn | Keep all financial records, pay bills, maintained non-profit status of MCRTA. |
| Membership  Marlene Griffith | Inform new retirees about MCRTA and IRTA and encourage them to join. Collect dues from current members. Keep the database of membership. |
| Programs  Beth Miller | Arrange for places to have our general membership meet. Sign contracts, select the menu, give number of individuals attending to the place 10 days before or what is required in the contract. |
| Scholarship  Mary Noe | Updates scholarship form annually & distributes to all McHenry County public high schools. Make sure the updated form is also on our website. Collect completed applications. After the deadline, call a scholarship committee meeting to evaluate all applications and select the recipients. Notify the respective high schools of winners regarding distribution at honors assemblies. Prepare scholarship certificates. Present scholarship certificates at honors assemblies. Encourage recipients and their guest to attend our June luncheon. In December, send out reminder listing required first semester information needed to receive their scholarship check. Notify the treasurer as each student completes the requirements. Mail each check and follow up note when treasurer issues each check. |
| Information Services  Kathy Speaker | Prepare the newsletter and update the webpage.  Maintain the MailChimp program which includes keeping the database current and mailing meeting notices and other emails to the membership. |
| Legislative  Norb Wolter | Keeps tabs on legislation that may affect retirees’ pensions and benefits and communicates information on pending legislation to our members. Contacts local legislators to determine support for our organization and to develop a communications link.  Organizes a Candidates Forum every two years to provide members with a chance to meet local legislators. |
| Member Benefits  Rose Turk | Check out Benefits offered by IRTA on the IRTA website. Then give an explanation of a benefit that is appropriate at that time or useful to the membership. |
| Public Relations  Peggy Hart | Create and disseminate press releases regarding meetings, scholarships, special events/projects, and awards.  Mange the Excellence in Education Award project. |
| Finance  Olivia Santarelli | Monitor CD maturity and update rates as CDs mature. Print CD account numbers, bank, % , maturity dates. We have 4 CDs at this time. They are used for scholarships and some organization bills. Send end of year IRS forms to treasurer. Filed as a non- profit organization. |
| Nominations  Olivia Santarelli | In September of odd years, asks for nominations for the October election. Presents the slate to the membership. |
| History  Hank Kenyon | Collect articles, pictures, obituaries, of anything newspapers print on MCRTA and its members |
| Constitution/Bylaws  Lois Shartiag | Bi-annually reviews the Constitution/Bylaws and recommend any changes to be voted on by the Board |
| Budget  Nancy Tober | Write a budget for the fiscal year with input from the Board. |
| Foundation  Linda Young | Liaison to the IRTA foundation board. |